

Parish Church of Earley St Peter, Reading

**Annual Report, Accounts, and
Papers for the Annual Meetings**

Sunday 7th April 2019, 11.15am

Church Road, Earley, RG6 1EY

 EarleySaintPeters

www.earley-stpeter.org.uk

Registered Charity Number 1128997

More than just the figures

While these reports are designed to fulfil the parish's statutory obligations, they are also an account of faithfulness. There is the faithfulness of so many people who work so hard – often in unseen and unsung ways – in different ways to support the Christian worship, witness, and welcome of church. Thank you to all of you. And in the parish's 175th Anniversary year we believe these reports are also a story of God's faithfulness to the community of Christians here over nearly two centuries. Trusting in the faithfulness of God gives us hope for the future, that God will be with us and working through and in us whatever the coming years hold.

Many parishioners have said it is helpful to have shorter summaries and a chart to see the PCC's accounts so they are presented here in a simplified format. Copies of the full statutory accounts are available at the back of church, on the website, and on request to the Parish Office.

The Annual Meetings are a moment for prayer and thanksgiving for our parish, not just the formal business of reporting and elections. Please come along the day, bringing this report with you, and be praying for the Meetings and the whole life of our parish.

The Reverends Hannah & Philip Hobday, Parish Priests

24th March 2019

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Parish Church of Earley St Peter, Reading

Annual Meeting of Parishioners

Sunday 7th April 2019, 11.15am

Earley St Peter's Church Hall, Church Road, Earley RG6 1EY

A G E N D A

1. Appointment of Clerk to the Meeting and Tellers
2. Annual Meeting of Parishioners on Sunday 22nd April 2018
 - (a) Approval of Minutes page 5
 - (b) Matters Arising *not covered elsewhere in the Agenda*
3. Churchwardens' Report page 6
4. Election of TWO Churchwardens
Churchwardens are elected annually and may serve for up to six years. Candidates must be proposed and seconded by persons entitled to attend the Annual Meeting of Parishioners and forms are available at the back of church. Nomination forms must be handed to the PCC Secretary (Clive Tillin) before the Meeting begins.
5. To note the date of the Archdeacon's Visitation [where the new churchwardens are sworn in to their office]
6. Any other Business
7. Date of Annual Meeting of Parishioners – Sunday 26th April 2020, 11.15am in the Church Hall

Note: those entitled to vote at this meeting must be either

- (a) persons whose names are entered on the church electoral roll of the parish; or*
- (b) persons resident in the parish whose names are entered on a register of local government electors by reason of such residence.*

Parish Church of Earley St Peter, Reading

Minutes of the Annual Meeting of Parishioners held on Sunday 22nd April 2018 in the Church Hall at 11.30am

The meeting opened with prayers led by the Rev. Hannah Hobday

Details of attendance and apologies for the absence were recorded in the register

Present: 67

Apologies: 13

1. Appointments

Hannah Hobday & Bill Watts were appointed tellers.

Clive Tillin appointed clerk

2. Minutes

2a Minutes of the meeting held on 2nd April 2017, having been circulated, were approved as a correct record and signed by the Chairman Rev. Philip Hobday (proposed by Vic Keen, seconded by Jenny Carr)

2b Matters arising - no matter arising from said minutes

3. Church Wardens report

Report had been circulated and was received. – Church warden wished to thank all those involved in the church inventory count

4. Presentation

Bill Watts, who is standing down this year as church warden was given a vote of thanks and presented with a token of appreciation, likewise Chris Nunn & Chris Hawkins are also standing down as Treasurer and Hall Treasurer both were give a vote of thanks and presented with a token of appreciation.

5. Election of two Churchwardens

Two candidates put their names forward

Anne Sheen proposed by Bob Ballard and seconded by Bill Watts

Clive Nunn proposed by Bill Watts and seconded Clive Tillin

6. Note the date of the **Archdeacon's Visitation** (where new churchwardens are sworn in their office) is to be Thursday 17th May 2018.

7. **Any Other Business** none recorded

8. The date of the annual meeting of Parishioners is Sunday 7th April 2019, 11.30 am in the Church Hall.

Churchwardens' Report

To be elected to the role of Churchwarden is an honour and a privilege, as it carries with it a significant burden of responsibility, one that we have worked hard to discharge to the best of our abilities. As a newcomer to the role, I have been fortunate to be partnered with Ann who, as an 'old hand' at the job, has ensured that nothing was overlooked or neglected. Although still feeling rather like an apprentice, I am immensely grateful for the support and encouragement that I have received from so many people, and from Ann, Philip and Hannah in particular. To Bill Watts, who continued to serve as churchwarden for the first few months of the year, we offer our sincere thanks for his exemplary service, and for encouraging me to have the confidence to consider taking on the role myself after he stepped down.

It has been a busy and eventful year at St Peter's. Our church feels like a haven of peace and tranquillity in a world that in so many ways seems ever more frantic and bewildering. The fact that things run 'like clockwork' is in no small way thanks to the army of people who beaver away in the background to keep things running. Apart from our hard-working ministry team, and in no particular order, there are our assistant wardens, vergers, sidespeople, cleaners, musicians, Sunday school teachers, PCC members, and numerous other volunteers engaged in a variety of administrative and practical activities, all of which are essential to the efficient running of our church. The weekly *Life at St Peter's* and the monthly *Keys* don't materialise out of thin air, and neither do the flowers magically appear week after week without human intervention! It is invidious to name names since there are far too many people to mention in a report like this, and any attempt to do so would inevitably result in somebody being forgotten, but Keith and Sheila deserve a mention for their dedication in setting out the tables and chairs in the hall nearly every week in preparation for morning coffee after the ten o'clock service. To each person who so generously offers their time and talents for our mutual benefit, to all those unsung heroes, we offer our sincere thanks.

Among the administrative matters that we have attended to during the year are the annual inventory of movable items in the church (a statutory duty), a copy of which is available for inspection if required. We have also completed and submitted to the Diocese the *Articles of Enquiry*, a set of questions that gives the archdeacons the opportunity to form a picture of how things are in our parish. Thanks also to Sheila Jordan for completing the annual statistical return.

Two important matters have received a particularly strong focus this last year, namely data protection and safeguarding. *GDPR* is an acronym with which we have become all too familiar, but we cannot ignore the fact that a number of people hold a good deal of information about many individuals for a variety of different but necessary purposes, and we are legally bound to ensure that we manage this

data in an ethically and legally correct manner, seeking consent for its use wherever this is required by law. Our work to become GDPR-compliant is substantially complete but this is an ongoing exercise and something that will need to be reviewed on a regular basis.

Our safeguarding officer, Jenny Carr, has been working tirelessly to ensure that we are fully compliant in matters of safeguarding, and we thank her for her diligence and hard work in this area. A nationally-agreed training programme for all relevant people has been implemented and this has ensured that we have become, and will remain, fully compliant.

During the year we have attended informative sessions organised by the Diocese to learn more about topics including church building maintenance and repairs, health and safety/risk assessment, duties and functions of the PCC, safeguarding, GDPR, planned giving and the use of new technology for charitable donations.

On the subject of church building maintenance and repairs, we are delighted to report that we have seen the completion of a major and highly successful project to renovate our church organ. Without the generous support of our parishioners this would not have been possible within such a short timescale, or at all. Some unwelcome additional expenditure was incurred when repairs to the church roof became necessary. Further details concerning this can be found in the Properties Group report.

Finally, the next quinquennial inspection, a detailed inspection of the entire fabric of the church that must be carried out by a firm of suitably qualified architects every five years, is scheduled to take place in the Spring, so we are keeping our fingers crossed that no expensive remedial work will be found to be necessary at this time. We are not aware of any significant problems!

Clive Nunn and Ann Sheen

March 2019

Parish Church of Earley St Peter, Reading

Annual Parochial Church Meeting

Sunday 7th April 2019

immediately following the Annual Meeting of Parishioners
Earley St Peter's Church Hall, Church Road, Earley RG6 1EY

A G E N D A

1. Appointment of Clerk to the Meeting and Tellers

2. Annual Parochial Church Meeting on Sunday 22nd April 2018
 - (a) Approval of Minutes page 10
 - (b) Matters Arising *not covered elsewhere in the Agenda*

3. Statutory Reports & Accounts*

To receive and discuss the following reports:

 - (a) Electoral Roll page 12
 - (b) PCC Annual Report 13
 - (c) Report on the Fabric, Goods, and Ornaments of the Church (including Hall Report) 19
 - (d) Report on the Proceedings of the Deanery Synod 22

4. Annual Financial Statements & Accounts *see Appendix, page 32*

The Annual Parochial Church Meeting is invited to:

 - (a) adopt the Annual Financial Statements & Accounts*
 - (b) approve the appointment of an Independent Financial Examiner*

Full copies of the Annual Financial Statements & Accounts, in their statutory form, are available in printed format at the back of church and in the Parish Office. Copies will also be available at the Meeting. An electronic version can be downloaded from the website.

5. Safeguarding Report page 23

To receive and discuss the PCC Safeguarding report

6. Reports from Church Groups and Organisations

To receive and discuss the following reports:

 - (a) Children's Church page 24

(b) Church Mission Society Partner	page 24
(c) Church Music	25
(d) Churches Together in Earley & East Reading	26
(e) Song School	26
(f) Tots & Teddies	27
(g) Vergers	27

7. Keys Academy Trust / Earley St Peter's School

8. Elections & Appointments*

(a) Deanery Synod

To elect THREE lay representatives to the Deanery Synod (until APCM 2020)

(b) PCC Members

To elect TWO lay representatives to the Parochial Church Council (until APCM 2022)

(c) Sidespersons

page 28

To approve the appointment of sidespersons

9. Clergy Report

page 29

10. Matters of Parochial or General Church Interest

Anyone entitled to attend the meeting may ask any question about parochial church matters, or discuss matters of parochial or general church interest.

11. Date of next Annual Parochial Church Meeting – Sunday 26th April 2020

12. Date of first Meeting of the new Parochial Church Council – Thursday 9th May 2019, 7.30pm

13. Closing Prayer

Note: to vote at this meeting, lay persons must be on the electoral roll

*Items marked * are statutory business regulated by Rule 9 of the Church Representation Rules 2017*

Parish Church of Earley St Peter, Reading
Minutes of the Annual Meeting Parochial Church Meeting
held on Sunday 22nd April 2018 in the Church Hall at 11.45am

Present: 61

Apologies: 13

1. Appointment of Tellers & Clerk

Rev. Hannah Hobday & Bill Watts were appointed as Teller

Clive Tillin was appointed as Clerk

2. Minutes

a. The minutes of the meeting held on 2nd April 2017, having been circulated were approved as a correct record and signed by Rev. Philip Hobday., these were proposed by David Jordan and seconded Vic Keen.

b. **Matters arising** – none

3. Reports & Accounts

a. The Electoral Role officer that at this time last year we had 283 members on the electoral role. During the year there has been 1 new member and 8 have been deleted. The current role is 276. Mary Parkinson reminded us that it is a complete new role where everyone has to enrol again. There was a vote of thanks to Hilary for her many years of service and for Mary for taking up the role of Electoral Role Officer

b. PCC annual report this was circulated and adopted.

c. Reports from PCC Committees & Groups

I. Children & Young People report was circulated and accepted

II. Events report was circulated and accepted

III. Hall reported was circulated and accepted a vote was given to Judith Bowler as Hall Manager

IV. Pastoral Care & Outreach reported was circulated and accepted

V. Worship report was circulated and accepted

d. Reports on the Fabric, goods and ornaments of the Church – report was circulated and accepted There was a point raised regarding the safety issues around changing light bulbs in the church as it was felt the practice of using a 30ft ladder was not the safest option this item was referred to the Church Warden. A vote of thanks was also given to Bob Ballard and John Cull for all their hard work Statement of Inventory – the Church inventory has been maintained, a copy of which was available for the meeting.

e. Deanery - Reading Deanery Synod report was circulated and accepted, these were proposed by Maggie Nunn and seconded by Hilary Thompson

4. Annual Financial Statement & Accounts

a. The report of the finance committee and the Treasurer's report and the Summary accounts were received. Chris Nunn informed us that we had once again paid our Parish Share in full and on time, we were informed that the government refund scheme gave us £5000 more than last year. Chris also informed us the organ fund stood at £19, 437.53, we are now able to put in the first stage of the faculty request, a date when the work can be started is being sought from the organ builder via David Price. A vote of thanks were given to John and Pauline Hobbs, Ann Monday, Pam Basinger & Chris Hawkins.

Harold Burton commented on the fact that a local united reformed church had solar panels and stated there was obvious financial savings, this was referred to the church wardens to

- look at for either the Church or hall. The treasurer had been approved by the independent examiner Vernon Associates
- b. The accounts were circulated and adopted proposed by Chris Nunn and seconded by Maureen Stevens
 - c. Vernon Associates were appointed as the independent examiners proposed by Chris Nunn seconded by John Cull
- 5. Safeguarding Report** report was circulated, received and accepted proposed by Jenny Carr seconded by Catherine Radcliffe. Jenny Carr wished to thank the wardens and all those present. We were asked to note with the current Data protection regulations this will be a major item on the agenda this year for the PCC.
- 6. Reports from Church Groups & Organisations -**
- a. Church music report was received and accepted a vote of thanks was given to Richard, Maggie & David and their team.
 - b. Church Mission Society – report was circulated and accepted. We were asked to continue to keep Anna Simms, who is our mission partner in our thoughts and prayers.
 - c. Vergers report – was circulated and accepted
 - d. Churches together in Earley and East Reading – report was circulated and accepted
- 7. Key Academy Trust / Earley St. Peters School** - Report circulated and accepted.
- 8. Elections & Appointments**
- a. Deanery Synod – *To elect ONE lay representative to the Deanery Synod* no nominations
 - b. PCC members - The entitlement was 5 members to serve for a period of three years, plus a casual vacancies for one year – the following were appointed *nem.com.*: Jennifer Carr 3 years
 John Weston 3 years
 Judith Bowler 3 years
 Rosie Rogers 3 years
 Sue Manser 3 years
 There were no nominations for the casual vacancy
 - c. Sidespeople – a new Sidesperson list was received this was proposed by Ann Sheen seconded by Bill Watts
- 9. Clergy Report** – the report was circulated and received, a vote of thanks was given to all.
- 10. Matters of Parochial or General interest** – nothing tabled
11. Date of next Annual Parochial meeting Sunday 7th April 2019
12. Date of the first meeting of the new PCC Tuesday 22nd May 2018 at 7.30
13. Closing Prayer led by Hannah
 Meeting closed at 12.30pm

APCM Agenda Item 3(a)
Report on the Electoral Roll

Electoral Roll Officer: Mary Parkinson

The new Electoral Roll has now been completed and anyone else wishing to be added to the Roll will need to submit a form after the Annual Meetings. There are 184 names on the new Roll of whom 32 are new applicants.

I would like to thank Philip for all his help and support in compiling the Roll. Also his input into the data protection “minefield” has been invaluable and has made my task so much easier.

Parish of Earley St Peter, Reading
Annual Report of the Parochial Church Council 2018

Background

The Parish of Earley St Peter is a Church of England parish within the Diocese of Oxford. It is part of the Reading Deanery within the Archdeaconry of Berkshire, which is overseen on a day-to-day basis by the Bishop of Reading (The Right Reverend Andrew Proud).

The Parochial Church Council (PCC) is in charity law the church's trustee body (Registered Charity No.: 1128997). Its membership, powers, and operation is regulated by the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules 2017. Its principal function is to co-operate with the clergy 'in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical' (s.2(a) of the Measure).

The PCC also has trustee responsibilities for (i) St Peter's Church Halls, Church Road, Earley RG6 1EY and (ii) 33 Clevedon Drive, Earley RG6 5XF. The Vicar and Churchwardens are trustees for (i) the site of Earley St Peter's CE Aided Primary School, Earley RG6 1EY and (ii) 77 St Peter's Road, Reading RG6 1PD.

This Annual Report and the attachments have been approved by the PCC to fulfil the reporting requirements of Rule 9(1) of the Church Representation Rules 2017.

Membership

PCC membership is regulated by Rule 14 of the Church Representation Rules and in 2018 was:

Ex-officio

(a) *All Clergy licensed to the benefice (Rule 14(1)(a))*

The Reverend P P Hobday (Chairman)

The Reverend H E Hobday

The Reverend P H Price (from 1st July 2018)

(b) *TWO Churchwardens elected by the Annual Meeting of Parishioners for one year (Rule 14(1)(d))*

Professor Ann Sheen (Vice-Chairman)

Mr W D Watts (until 17th May 2018)

Mr Clive Nunn (from 17th May 2018)

Elected members

(c) *FIVE representatives on the Deanery Synod, elected for three years (Rule 14 (1)(f))*

Mr Clive Tillin (from 2nd April 2017 until APCM2020) (PCC Secretary)

Dr Elaine Watts (from 2nd April 2017 until APCM2020)
Mr W D Watts (until 22nd April 2018)
Mr Tony Wilson (until 30th November 2018)
Mrs Hilary Wynn (from 2nd April 2017 until APCM2020)

(d) *FIFTEEN lay members elected at the Annual Parochial Church Meeting for a period of three years, with one-third standing down every year (Rule 14(1)(g))*

2016-2019

Mrs Jan Kershaw
Mr Clive Nunn (until 17th May 2018)
Mrs Anne Richardson
Mrs Jane Williams (until 22nd April 2018)
Mr Gary Woods

Mrs H M Price was appointed to fill the casual vacancy for 2019-20 created by the election of Mr Clive Nunn as Churchwarden (from 17th May 2018).

2017-2020

Mrs Mary Brooke
Mrs Mary Ellaby
Mrs Catherine Rawcliffe
Mr Timothy Smith
Mrs Judith Tiplady

2018-2021

Mrs Judith Bowler
Mrs Jennifer Carr
Mrs Sue Manser
Mrs Rosie Rogers
Mr John Weston

Co-opted members

(e) *Not more than FIVE members co-opted by the Council for one year (Rule 14(1)(h))*

Mr J C Nunn (PCC Treasurer) (until 22nd April 2018)

Appointments

Trustees of The Keys Academy Trust

The Revd H E Hobday and Mrs Jane Williams, who are both PCC Members, were elected by the Members as Trustees of The Keys Academy Trust (which covers Earley St Peter's CE Aided Primary School) (until 14th June 2021).

Local Governing Body of Earley St Peter's CE Aided Primary School: Nine Foundation Governors are nominated by the Trustees of the Keys Academy Trust to the Local Governing Body, in consultation

with the Diocesan Board of Education and the PCC. The PCC's intention is that one of these places should be available for the Incumbent. The current Foundation Governors are:

until 30th June 2019

Mrs Clare Ferris
Mrs Jane Peters
Mrs Julie-Anne Woods

until 30th June 2020

Mr Andrew Barlow
Mrs Beverley Williams

until 30th June 2021

Mrs Nicola McGauhey
Mr Robert Pierce
The Reverend H E Hobday

Representative to Churches Together in Earley and East Reading (CTEER): Dr Elaine Watts.

Deanery Synod: All clergy serve *ex-officio* on the Deanery Synod. The Reverend H E Hobday was appointed Assistant Secretary of the Deanery Synod (and so sits on the Deanery Standing Committee and the Deanery Mission & Pastoral Committee). The Reverend P P Hobday was elected (representing larger churches) to the Parish Share Committee.

Meetings & Notable Business

The Annual Meetings took place on 22nd April 2018. Mr W D Watts was thanked for his commitment and dedication as churchwarden, and Mr Clive Nunn welcomed as his successor. Mrs Sara Ballard was thanked for her hard work on reaching the limit of her tenure as a PCC member. Mrs P J Williams was thanked for her hard work on standing down as a PCC member and especially her contribution to the Finance Committee. Presentations were made to Mr J C Nunn and Mr Chris Hawkins who stood down from their roles as PCC and Hall Treasurer respectively after many years of service.

The PCC held six meetings in 2018 to discharge its statutory responsibilities, especially the oversight of church buildings and finances. It also considered a range of matters about worship, mission, and pastoral care.

PCC also agreed to undertake a major repair and clean of the organ, which has not had any significant maintenance since the 1970s and parts of which are now fifteen years beyond their expected lifespan. After taking advice from diocesan and other expert advisers, PCC decided to launch an appeal to raise the necessary £20,000 (including a contingency sum) in early 2018. This was raised in a few months thanks to the congregation's generosity. Richard Bower organ builders completed the work on time and the refurbished organ was ready in the autumn.

PCC decided to make grants in support of two charities, REinspired (working locally to deliver RE in schools) and CMS (towards Anna Sims, the missionary support by the parish in Peru); funds were also raised for a range of other charities.

A survey of the church hall's maintenance needs, with a view to a costed refurbishment plan, was begun in 2018 with recommendations due to come to PCC in spring 2019. Significant sums were spent on works to the two parish houses as recommended by our recent survey report on the two properties. 33 Clevedon Drive underwent further refurbishment in preparation for a possible new clergy occupant. Following the Bishop's agreement to place a curate in training with the parish, we welcomed The Revd Phil Price as the new clergy member of the ministry team in July.

PCC continued its work to bring the parish into line with legal requirements and Charity Commission / Church of England guidance particularly on financial matters, and also to communicate more effectively with the congregation about our resources and needs. The Finance Committee continues to support the Treasurers in their work, especially on developing management accounts and on financial controls. It has begun to review our approaches to risk and to reserves.

Ensuring we are compliant with employment law and best practice was another key focus. Five people receive remuneration from the PCC for their work and the Standing Committee is reviewing their terms and conditions in light of current legislation and best practice. We began the process of establishing a payroll for employees and putting all paid work on a more transparent and secure footing. A Statement of Public Benefit will also need to be worked on.

Following the decision of the PCC and Hall Treasurers to step down in Spring 2018, a member of the congregation with senior-level experience in financial services undertook an 'arms-length' review of our financial position and financial management. This provided a helpful summary of our financial and property assets, and indicated that the PCC should consider strategic investment from its reserves to help fund mission and growth in the parish. As the first stage of following up the review, PCC began to explore options for reorganising parish administration to release the time and energy of the ministry team for their primary tasks of pastoral, teaching, and mission work.

Safeguarding

The PCC takes seriously its duty of care to the vulnerable and its legal responsibilities in church and charity law. It annually reviews the Safeguarding Policy and procedures in line with national and diocesan guidance. The Parish Safeguarding Officer, if not a member of the PCC, has a standing invitation to present oral or written material at any PCC or Standing Committee meeting and has access to the clergy and churchwardens at all times. The Parish Safeguarding Officer also has the right to attend meetings of the Pastoral Care Team and the Children and Young People's Group as the two groups. Safeguarding is a standing item on all PCC agendas. We continue to regularly review those who need to undertake DBS checks and, following changes in Charity Commission guidance, all PCC members now have current DBS checks. We are in the process of arranging training for members of

the congregation who undertake voluntary work with children and young people and / or vulnerable adults as well as for PCC members. From 2018 there are now regular scheduled meetings between the parish priests and the Safeguarding Officer (sometimes with the churchwardens) to oversee the implementation of safeguarding practice in the parish.

Committees

(a) Standing Committee

The Standing Committee is established under Paragraph 14, Appendix II to the Church Representation Rules and has 'power to transact the business of the council between the meetings thereof subject to any directions given by the council.' The Standing Committee met seven times in 2017 to review upcoming PCC business, plan PCC agendas, and deal with any urgent or delegated business.

Membership

Ex-officio: The Reverend P P Hobday (Chairman); Mr W.D. Watts (Churchwarden) (until 17th May 2018); Professor Ann Sheen (Churchwarden, PCC Vice-Chairman); Mr Clive Nunn (Churchwarden) (from 17th May 2018)

At least TWO PCC members elected by the PCC to serve for one year: Mr Chris Nunn (PCC Treasurer) (until 22nd April 2018); Mrs H M Price (PCC Treasurer) (from 22nd May 2018); Mr Clive Tillin (PCC Secretary); The Reverend H E Hobday.

(b) Other Committees

Under Paragraph 2, Appendix II of the Church Representation Rules, the PCC delegates some of its day-to-day responsibilities to committees. Committees have their membership and terms of reference set by PCC and report to each PCC meeting. All clergy and churchwardens may attend any committee meeting.

There is currently one PCC committee, the Finance Committee. *Membership: Appointed by PCC:* The Revd H E Hobday; Mr W D Watts (Chair) (until 22nd April 2018); Professor Ann Sheen (Chair) (from 22nd May 2018); Mrs P J Williams (until 22nd April 2018); Mr John Weston. *Ex-officio:* Mr J C Nunn (PCC Treasurer) (until 22nd April 2018); Mrs H M Price (PCC Treasurer) (from 22nd May 2018).

Once arrangements for parish administration become clearer in early 2019 the PCC will work on the creation of a Fabric / Properties Committee to assist the churchwardens in that aspect of their role.

Looking ahead

2018 involved a great deal of administrative and organisational work as we found new people to take on demanding lay roles, began to look at the structure of the Parish Office, handled changes in safeguarding practice and data protection, and reviewed the parish's financial situation and property needs. 2019 marks the 175th Anniversary of the church's consecration. As well as a moment of

celebration, it will also be a time to look forward to how we can build on these organisational foundations so the parish can grow and flourish in the coming years.

Signature

Approved at the PCC Meeting on Tuesday 19th March 2019.

Signed

The Reverend P P Hobday (Chairman)

APCM Agenda Item 3(c)

Report on the Fabric, Goods, and Ornaments of the Church

Report by the PCC Property Group

Chaired by Clive Nunn

This report is presented on behalf of the Churchwardens and represents the Report of the PCC Property Group. The group's terms of reference are to act for the PCC and Churchwardens in maintaining the church, churchyard and, through the Hall Committee, the church hall, on which a separate report is submitted, as well as the two residential properties owned by the parish. In 2018-2019 the group consisted of Clive Nunn (Chairman) and John Cull (Churchyard).

The past year has been exceptional in terms of expenditure on much-needed repairs. The provision of a new roof and a new boiler at 77 St Peter's Road became necessary, and 33 Clevedon Drive was in need of various repairs and improvements in anticipation of occupation by the new curate and his family. Our sincere thanks must go to Sarah Liddell, who has provided valuable assistance in respect of the management of these two properties.

The opportunity to deal with a growing number of loose and slipped tiles on the church roof resulting from nail fatigue was dealt with when an essential repair became necessary due to some detached lead flashing. While the repairs themselves were not major or critical, the provision of scaffolding in order to provide access to the roof resulted in a relatively high cost. We trust that a few more years will now pass before it once again becomes necessary to erect scaffolding around the church in order to carry out further repairs to the roof.

While the roofers were on site they were invited to try to identify the cause of the intermittent leak in the Lady Chapel roof. The repairs that they recommended and carried out as a result of their investigations do indeed appear to have resolved this long-standing issue. However, with the benefit of a bird's eye view of the flat roof over the choir vestry, they discovered that lead flashing to this area had been stolen, the evidence suggesting that this was not a very recent event. A repair based on an alternative solution using aluminum rather than lead was duly authorized by the Deanery Advisory Committee and subsequently implemented, so that any would-be thieves will in future be frustrated in their plans to remove valuable lead from this easily accessible flat roof.

During the year all the necessary annual safety checks and maintenance tasks were carried out, including servicing and safety checks on the boilers, lightning conductor, intruder alarm and portable electrical appliances. In addition, the statutory five-yearly full electrical system test was carried out. Some minor repairs and improvements were found to be necessary and these were duly carried out. Trials are now ongoing to identify potential improvements to the lighting in church and this is expected to result in the replacement of the current compact fluorescent lamps (CFLs) with modern LED

alternatives. LED technology offers a number of benefits compared with CFLs, including improved brightness, greater reliability and lower energy consumption. Many people attending evening services will already have noticed the improvement to the lighting around the lychgate, which has been achieved using high-efficiency LED lamps.

As mentioned in the Churchwardens' report, the statutory quinquennial inspection of the church's fabric by qualified experts will shortly be carried out. We anticipate a generally favourable outcome and hope therefore to avoid any significant further expense resulting from unforeseen but necessary repairs.

Our sincere thanks are offered once again to John Cull, who has continued to do sterling work in keeping the churchyard in order. We are grateful to John and to all those who have assisted him in this task, whether as paid contractors or as volunteers. Storm damage to trees was a particular issue that needed attention, not least to ensure that any risk to life or limb within the churchyard is minimised. Finally, mention should also be made of the refurbishment of the war memorial, which was carried out to a high standard and completed in time to provide a fitting focus for our Remembrance Day service.

Statement on the Inventory

Churchwardens: Ann Sheen & Clive Nunn

The Church Inventory has been maintained with the help of Bob Ballard and Clive Tillin. By the time of the meeting it will have been checked and a copy will be available at the meeting.

Report on the Church Hall

Hall Manager: Judith Bowler

The hall group has evolved this year as a result of i) the re-defining of the purpose of the committees within the PCC, and ii) Chris Hawkins standing down as hall treasurer after many years' service. Many thanks are given to Chris, for all his hard work and his continuing to oversee the accounts until the end of 2018 when his successor was appointed. Thank you too to Sara Ballard, Mary Brooke, Rosie Rogers and Hilary Wynn, the other members of the hall committee, for their involvement with the hall.

The day-to-day management of the hall is carried out by Judith Bowler, the hall manager, overseen by Ann Sheen (churchwarden). Chris Hawkins was Hall Treasurer until 31st December 2018, with Helen Price then taking over oversight as PCC Treasurer. The hall management has met on 5 occasions during the year; for some of these the hall management was joined by Rev Philip Hobday, Clive Nunn (churchwarden), and Helen Price (PCC Treasurer) to discuss the long-term strategy for the hall.

During 2018/2019 the following areas have been addressed:

- i) To continue to attract new hirers to the hall to increase hall revenue and raise the profile of the hall in the community, and to develop the relationships with our existing hirers to ensure their needs are continued to be met.
- ii) Refurbishment of the upstairs ministerial office
- iii) Complete the review of hall governance, ensuring all policies and assessments are up-to-date
- iv) Updating software to streamline the process of sending invoices and tracking payments.
- v) Develop the plan for improving the infrastructure and modernising the hall over the next 5 years.

During the past year we have had 3 new hirers who are using the hall on a regular basis. ABC Medical Services (Reading) Ltd, are using the hall as a venue for first aid courses, Reading camera club hold their weekly meetings in the hall every Friday evening from September – May and since January Pilates classes are being held in the hall every Monday morning. We have also seen an increase in bookings by the Air Training Corps (ATC) cadets. These bookings have made up the shortfall in income from the Red Cross bookings which ceased in May.

There is also considerable interest from the local community in using the hall as a venue for one-off or occasional bookings and these have increased over the last year.

The upstairs ministerial office was re-decorated during August 2018, and the refurbishment is nearly complete.

The hall health and safety policies, and risk assessments are currently being updated.

To make the process of sending invoices for hall hire and tracking payments more efficient, we have trialled and are now using the hallmaster software, beginning in January 2019 for the new financial year.

We have discussed plans to improve the infrastructure of the hall and modernise the building over the next 5 years. The work being considered includes replacing all the windows and doors with double-glazed units, updating the plumbing to meet current health and safety standards, improving the control of the heating in the main hall and providing insulation in the roof space. All these will improve the energy efficiency of the building thus reducing the heating and energy costs. We have sought advice from experts and are currently considering the different options. A decision will be made at the March PCC meeting as to which option we will proceed with.

APCM Agenda Item 3(d)

Report on the Proceedings of the Deanery Synod

Reading Deanery Synod Report

The three clergy are *ex officio* members of the Deanery Synod. During the year Clive Tillin, Bill Watts (until 22nd April 2018), Elaine Watts, Tony Wilson (until 30th November 2018), and Hilary Wynn served as elected lay representatives.

Hannah serves as Assistant Secretary to the Synod as an *ex officio* member of the Standing Committee and Mission & Pastoral Committee. Philip is an elected member of the Parish Share Committee.

The full Synod met five times in 2018. Among its decisions, it agreed that the 2019 Parish Share for Earley St Peter's would be £81,440 (no change from 2018).

APCM Agenda Item 5
Safeguarding Report

Safeguarding Report

Parish Safeguarding Officer: Jenny Carr

Safeguarding is a top priority for us all in the Church, the Diocese and here at St Peter's. The Archdeacon spoke about the importance of Safeguarding at the service where Wardens were admitted, and we are in consultation with her and with the Diocese as we implement all the new requirements aimed at ensuring the safety and wellbeing of children and vulnerable adults.

Our Safeguarding Policy and contact details for anyone with any concerns or queries are displayed in the Church Hall. DBS checks are done for all those eligible in volunteer and paid roles and renewed every five years. We make an annual audit report to the Diocese. The PCC is putting in place other policies related to Safeguarding such as Risk Assessment and a policy on Lone Working.

This year has seen a strong focus on Safeguarding training, which is now required for all PCC members and at varying levels for others, as appropriate for their roles. Some training can be done on line; other courses are face-to-face. A register is kept, and the training is refreshed every three years. This is of necessity a work in progress, but we are getting there!

The Safeguarding Officer meets the parish priests regularly to plan the next steps and will be attending the area meeting for Parish Safeguarding Officers in September. This meeting is a new initiative which will be very useful to Safeguarding Officers in a role which is continuing to evolve and bring new responsibilities.

There have been no disclosures or reports of concern in the Parish this year. There is more to do but we are as sure as we can be that we have the commitment, training and advice in place to react correctly if any concern should arise and to make all our working practices appropriate and safe.

APCM Agenda Item 6

Reports from Church Groups and Organisations

Children's Church

Last year we usually had between 15 and 25 children in our Children's Church. On a Sunday morning we leave church during the first hymn and have our own service with a song and prayers and Bible story. Then we split into two groups for activities based on the Bible story for the day. We use Scripture Union Lightlive materials. As well as our usual sessions, in January we had great fun running a cake sale, raising money for Launchpad. In July we enjoyed a Children's Church picnic at Sol Joel playground after the Sunday service. Since September we have been adapting to having the Song School children joining us once a half term. We have a great team of people who lead and help with Children's Church – thank you to all of them for their hard work.

Church Mission Society Partner

Link: Hilary Wynn

Since 2012 St Peter's has supported Anna Sims a Mission Partner working in Peru with the Church Mission Society. We first met Anna when she was training with the CMS, and then she was sent for a 3 year post to Peru in 2013. Anna sends us a monthly newsletter from Peru with updates of what she has been doing. In 2016 and 2018 Anna visited the UK and we welcomed her back to St Peter's when she spoke to the congregation and visited the school. In September 2016 the PCC agreed to continue to support Anna for another 3 years. It was good to see Anna last November when she visited St Peter's, spending Friday in the school and speaking at services in church on Sunday, we held a craft sale that day which she was able to be involved in.

Anna helps lead Youth Camps, Sunday School, Bible Study Groups, and Faith & Art workshops for women and children in Lima and other parts of Peru. She is very involved in La Ascension Church in Lima. During 2017, under the guidance and instruction of the Bishop of Lima, she developed and increased her Prison Visiting role. She now regularly visits two large Women's Prisons. She holds weekly Bible study groups in the Prisons and this has led to several women being baptised.

In 2018 we regularly prayed for Anna, heard about her work in her monthly newsletters, which are displayed in a window in church about her and Peru. We raised £1682.05 for Anna in 2018, through a February Show, a Fellowship Lunch, a Craft sale, Christmas Cards, and personal donations. I would like to thank the PCC for donating £250 from the 2018 church budget, and another donation from an earlier collection. Thank you to everyone who made chutneys, jams, and crafts, cards and donated money in any way for Anna.

A group of ladies in church have knitted teddy bears and baby blankets for Anna to give to the female prisoners and their children, and also to other families she works with. We have posted two large parcels to her and in November she took lots more teddies back to Peru from us.

Please continue to pray for her and her work in Peru. If you would like further information about the CMS and Mission Partners please ask Hilary Wynn.

Church Music

Richard Meehan – Director of Music

David Price – Organist

2018 was, as usual, a busy year as the choir took part in a large variety of services. The choir has 23 active members, plus several others who are away working or at university during term time, but who join us when they can. Over the course of the year we sang 71 different anthems, and 6 different service settings (with music covering the period from the 17th century to the present day). The choir works very hard with limited rehearsal time to achieve this, and I am extremely grateful to them for their skill and dedication in all that we do.

In August 2018 we sang the services for a weekend at Southwark Cathedral, our ninth successive year of Cathedral singing. These are wonderful opportunities to sing in splendid surroundings, and are very hard work with weeks of preparation and practice, but they are also an enormous credit to the choir and an acknowledgement of the high standard they achieve. We will be singing at Coventry Cathedral later in 2019 and at Winchester Cathedral in 2020.

Although we do have a large choir, we are always looking for new recruits so do please get in touch with us for an initial chat if that might interest you. In addition to our music duties, the choir enjoys an active social life and is involved with outreach by, for example, singing at local retirement homes at Christmas.

2018 saw the completion of our organ refurbishment project, the first time for forty years that substantial restorative work had been undertaken. The bellows mechanism was approaching the end of its service life, and the organ did also need significant general maintenance and cleaning. Due to the amazing generosity of our congregation we were able to commission this work in the autumn, and the result has been warmly welcomed by both players and all who hear it week by week. We are extremely grateful to all who contributed in so many different ways to this project.

In September we started our Song School, and thanks to the careful and committed support of Hannah, and Amber Nunn's excellent teaching support, have been delighted to see it flourishing in its early days. Numbers have in fact grown, and their performances at the four services they have sung at

so far have been very well received indeed. The students are hard-working and serious-minded and we are very excited to see where this leads in the future.

The Music Group which plays at the monthly Bread 'n' Wine service has continued to provide excellent service during the year, and I am grateful to both the singers and instrumentalists for their support and commitment in this form of service. We are always happy to welcome additional musicians to join the group.

We are grateful to all who help with our music, and to the clergy and congregation for their generous support. Earley St Peter's enjoys a good music foundation and we are determined to protect and enhance this in the years ahead.

Churches Together in Earley & East Reading Report

Representative: Elaine Watts

Clergy and Lay members from the Churches Together in Earley and East Reading meet at lunchtime on the last Thursday of the month. The churches take it in turn to host the meetings and provide a simple lunch. St Peter's church has hosted the lunch several times.

The meetings take the form of Bible Study, fellowship over the lunch, information about projects in the various churches, discussion and prayer.

The major focus over the year has been Mental Health issues, amongst other items discussed were Dementia awareness, environmental issues, Bed for a night, Street Pastors, Week of prayer for Christian unity, World Day of Prayer, Christian Community Action, Christian Aid collections, the Good Friday Walk of Witness, and the East Reading Festival.

Song School

September saw the launch of our new St Peter's Song School, for children in school years 3-7. They rehearse weekly in term-time and sing for a Sunday service once a half-term. We have 16 children in the Song School and they are already singing very well together. They sang for two 10am services in the autumn term and participated in the Carol Service. It's great to have found a way to involve more children in the musical life of our church. Thanks should go to Richard Meehan who runs the Song School, Amber Nunn who is our singing teacher, and to the other volunteer helpers: Tony Wilson (who has now stood down) and Ann Munday. We are also grateful for the legacy from Pam Ingram's estate which has helped to fund this new venture, and we look forward to seeing it continue to grow and flourish.

Tots & Teddies

Co-ordinated by Eleanor Parr-Bell

Tots and Teddies continues to meet on Wednesday mornings in term-time, starting with a short service in the Lady Chapel and continuing with toys, craft, drinks and snacks in the hall. After two years of running this group Jane Williams stood down in the summer - many thanks to her for all her hard work. Eleanor Parr-Bell has ably taken her place. There are often over 20 children with their parents/carers and it's wonderful to see the group thriving. Thanks as well to all those who help out by doing stories and craft, and to Mary Brooke and Sara Ballard who set up and serve the refreshments.

Vergers

Eileen Cole

Over the year all Sundays, Midweek, Easter and Christmas Services that required the services of a verger were covered.

Holy Baptisms	16
Funerals and Memorials	21
Weddings and Blessings	11

Wedding Forward Bookings

2019	7
2020	4

I would like to thank Bob Ballard and John Cull.

APCM Agenda Item 8(c)

List of Sidespersons

List of nominees for appointment as Sidespersons

Sara Ballard

Peter Bebb

Mary Brooke

Jenny Carr

Jean Carter

Mary Ellaby

Jamie Flatman

Kristina Flatman

John Goldsmith

Judith Gurr

Andy Hartley

Beryl Ilsley

Martin Jennings

Keith Jordan

Sheila Jordan

Anne Richardson

David Riley

Tim Smith

Hilary Thompson

Judy Tiplady

Paul Townson

John Weston

Eddie Young

Churchwardens

Ann Sheen

Clive Nunn

Vergers

Eileen Cole

Bob Ballard

John Cull

W.D. Watts

Clergy Report – Hannah and Philip Hobday

How to sum a year at Earley St Peter's? It's impossible – and isn't that something to be thankful for? We can thank God for a vibrant church community and all sorts of different things to look back on.

Worship

At the heart of our life together is our worship. We've continued with our regular pattern of services of course, as well as many 'specials' throughout the year. To mention just a few: a moving set of Holy Week services, with a joyful celebration on Easter Day, a wonderful St Peter's Day Service, where we welcomed Phil and his family, and Christmas Services (including an additional Christmas Eve service) with increased numbers of people attending. 2018 was, of course, the 100th anniversary of the end of the First World War, and many from different parts of our community gathered to mark the occasion at our newly restored war memorial. In the evening members of the drama group and others contributed to a moving presentation *For the Fallen* with poetry, readings, music, and drama – thanks to Trevor Bannister and the team he co-ordinated.

Under this heading, it's right to mention the work done in 2018 on the organ. It was a real blessing to have people who gave so generously to the appeal, and we are delighted to have the organ back in full working order, with the hope that this will mean many years ahead of enjoying its contribution to our worship.

Thanks as always to Richard, David, the choir, and band, for all they give to our worship. 2018 saw the launch of our Song School, and it's been a real delight to have their contribution to our worship and to welcome them to be part of our community, we look forward to seeing this new venture develop and flourish.

People

As I'm often reminding our children, the church is not the building, but the people. So we give thanks for all the people in our church – young or old, been here a long time or arrived more recently. There is no church without the people.

God gives each of us gifts and skills to use to build up the life of the church, and we are truly grateful and thank God for all the ways in which people contribute to our church life. There are things which easily go unnoticed: such as those who faithfully pray for our church, those who notice someone missing and phone to check they're ok, those who make a point of welcoming a newcomer. There are things which happen in the week and which we take for granted: like cleaning and counting the

money, preparing rotas and Life and Keys. There are those who serve on groups and the PCC and of course our Churchwardens.

Thanks to all those who are involved in contributing to our worship, whether up front (including readers, those who lead intercessions, serve and help with the distribution of communion) or at the back (including sidesmen and welcomers, churchwardens and assistant wardens, and all those who do other jobs). Bill Watts stood down after a second stint as churchwarden and we are very grateful for him for his hard work. Hilary Thompson stood down as Electoral Roll Officer and Mary Parkinson took up the role. Maureen Stevens retired after many years' service as a sidesperson. Thank you to them all. And of course, we give thanks for all those faithful friends who died during the year, among them Harold Burton – who, with a twinkle in his eye, was acting as a sidesperson and putting away tables and chairs in the hall until weeks before he was called home. We also remember Mary Maguire and John Germany among long-standing members of the church family who died during the year.

When we think about people, it's easy to focus on the jobs which need doing to keep things going – but the life of our church must not be inward looking. We are thankful for those who help us to be more outward looking as a church: you might think of the growth of our Tots and Teddies group, regularly welcoming children and parents/carers into our church who otherwise have no contact with church. Or the Fellowship lunches and Thursdays at Ten which continue to provide a place for people to meet and share together.

Caring for one another is an important part of our life together, and the Pastoral Care team have been working on new ways in which we can show that care. Just before Christmas we were able to start offering an opportunity for listening and prayer in the Lady Chapel after the 10am service once a month, and we hope that this develops in the coming year.

In July, we welcomed Phil Price and his family as he came to be our assistant curate. With Elaine flourishing in her role as Licensed Lay Minister, we now have a Ministry Team which meets together monthly, and can share together in some of the ministry tasks in the parish. Philip and Hannah would both like to thank Phil and Elaine for all that they offer to our church.

Growth

We want to be a church which is growing – growing in faith and growing in numbers. So we're thankful for opportunities to learn together. In 2018 we used material from the Bishop of Oxford for our Lent and Advent groups, and there was a series on church history in the early autumn. A new monthly Wednesday morning Bible study started meeting in September and Prayer for St Peter's continues on a monthly basis, an opportunity to pray for our church and parish. Children's Church is growing, and we have begun discussing how best to provide for our 8 and 9 year olds, who are getting a bit old for some of what we currently offer. It's a good problem to have – and an ongoing question to find ways to provide well for all ages in our church. The summer tea and games afternoon gave a

brilliant opportunity for different ages to meet and enjoy each other's company, and eating and drinking together also went down well at St Peter's Day, harvest and on a variety of other occasions!

One area of growth is in finding ways to strengthen our relationship with our Church School. We were delighted to share a joint choir concert with them in May. A special St Peter's Café welcomed new parents as their children had a settling in session at school in July, which was organised jointly with the school's Parent Support Advisor, and another St Peter's Café marked the start of the school year and also offered second-hand school uniform.

Mission Action Plan

In 2018 the PCC and other groups continued to work on different aspects of our Mission Action Plan. In particular, the Publicity and Communications Group were formed, and have been working on a new website and looking into possibilities for noticeboards. The Children and Young People's Group have continued to meet, and are thinking about how best we provide for children and families – both within our existing services, and in other ways. We see good numbers of families joining us for one-off specials (such as our Good Friday crafts and service and our Christingle) and we're thinking together about how we might build on this.

Looking Ahead

This is a report about 2018, but looking back and reviewing also gives us a chance to think about where we are heading. 2019 will see the PCC, Ministry team and other groups continue to work on our Mission Action Plan. Do continue to pray for our five priorities: Publicity and Communications, Nurture of New and Existing Christians, Increasing Lay Involvement, Children, Young People and Younger Adults, and Presence in the Community.

Please do pray for our church, for the Ministry Team, the PCC and Churchwardens. We are always happy to hear your ideas as we seek to grow together – and that's a job not just for some of us, but for all of us:

we, who are many, are one body in Christ, and individually we are members one of another

Romans 12.5

Hannah & Philip Hobday

22nd March 2019

APPENDIX

APCM AGENDA ITEM 4 – ANNUAL FINANCIAL STATEMENTS & ACCOUNTS

Report of the Finance Committee

Chaired by Ann Sheen

The responsibilities of the Finance Group are:

- to advise on the development, direction and implementation of the financial action plan;
- to seek specialist advice where appropriate;
- to consider longer-term financial issues and report to the PCC;
- to provide support to the Treasurer;
- to review the draft budget prepared by the Treasurer.

The group membership is Ann Sheen (Chairman), Helen Price (Treasurer), the Revd Hannah Hobday and John Weston.

The group has reviewed the accounts for the year ended 31st December 2018 showing a deficit of £20,448 which was in line with forecasts. The 2019 budget adopted by the PCC predicts a deficit of £48,340. Whilst the reserves held are sufficient to cover possible deficits for a number of years, this is clearly not a sustainable policy, and the group continues to advocate increasing income from other sources, including congregational giving, and maintaining tight control over expenditure. The churchwardens and the Revd Hannah Hobday have attended a Giving Conference which highlighted various ways in which we might look at increasing income.

The administration burden on the clergy in a parish of our size is considerable, and the PCC agreed to review this. The 2019 budget includes provision for the recruitment of a part-time Parish Administrator. This will free clergy time for mission and ministry and to grow the parish, as well as promoting new forms of stewardship (including the Parish Giving Scheme).

The church's investments are presently with CCLA – a fund manager which manages investments on behalf of charities, religious organisations and the public sector, and widely used in the Church of England. CCLA provides a range of managed funds with an underlying principle of ethical investment. The process of looking at our Investment Policy, Reserves Policy and Risk Register will continue during the current year.

Treasurer's Report

2018 proved, as ever, to be a challenging year in church finances, with issues arising which are common to many parishes. Our largest single financial commitment is the Parish Share – money paid to the Diocese to support the invaluable work of mission and ministry – and we were able to pay this in full. The 2019 commitment is £81,440. It was also a challenging year on the property front, with both properties needing significant repair and maintenance, and with the loss of rental income from one property now in use by our clergy. And lastly, at the wider level, it has been a difficult year in financial markets, and therefore we have seen a slight fall in the value of our Trust Funds. The net effect of all this is that we had a deficit for the year of £20,448 which we have been able to meet from reserves, but clearly we need to look closely at income and expenditure in the year ahead.

Our church organ, having last been rebuilt in 1978, finally needed significant repair and refurbishment, and due to the amazing generosity of our congregation we were able to undertake that work towards the end of 2018. I am extremely grateful to all those who contributed in so many different ways to this project.

It is always humbling when parishioners and others associated with the church remember us in their wills, and we were most grateful to receive two legacies during the year.

Church finances impact on many aspects of church life, and a number of people help to make sure that this all runs smoothly. I would like to record my thanks to the team which manages the church collections, to Ann Munday who manages the planned giving scheme and Gift Aid claims, and to Pam Basinger who manages the billing and collection of fees for occasional offices. Their help is essential to sound financial management and is much appreciated.

Finally, I would like to place on record our collective thanks for the work carried out over the years by the previous Treasurer, Chris Nunn, and by the previous Hall Treasurer, Chris Hawkins, both of whom have now retired from their posts. Their sound stewardship of parish finances has been very much appreciated, and their help and guidance over the transition period has been invaluable.

Helen Price
Treasurer

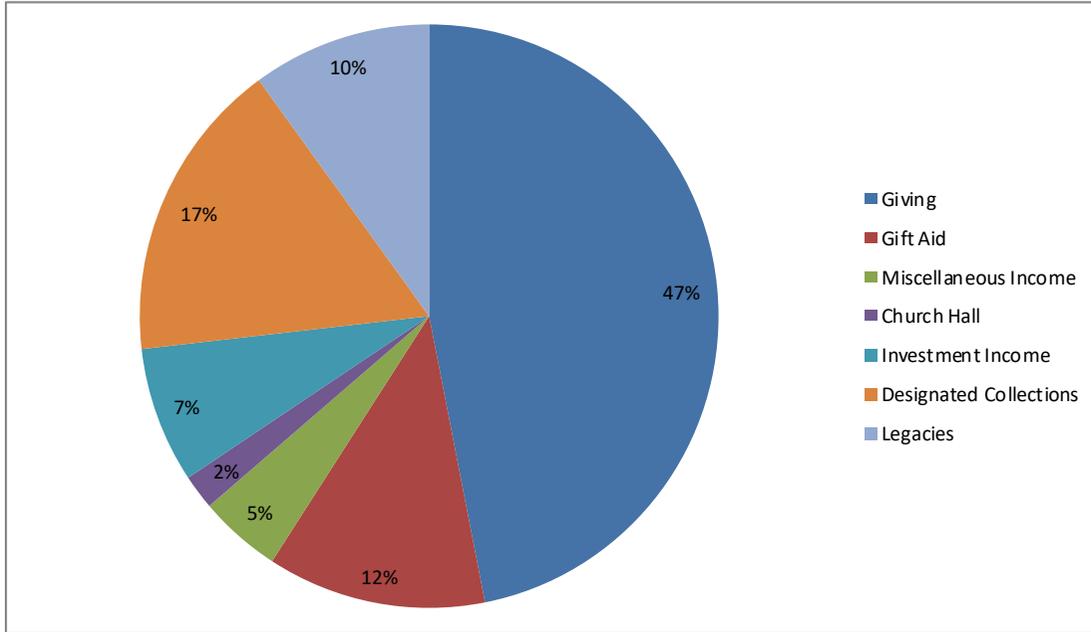
PARISH CHURCH OF EARLEY ST PETER

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31ST DECEMBER 2018

	2018		2017	
	£	£	£	£
INCOMING RESOURCES				
Giving including Gift Aid		91,684		92,981
Designated Collections and Legacies		41,558		4,510
Rental Income				
Rents Received	16,920		19,928	
Less Expenses	(26,087)	(9,167)	(3,928)	16,000
Miscellaneous Income		7,135		7,986
Church Hall				
Income	37,672		32,671	
Less Expenses	(34,687)	2,985	(33,793)	(1,122)
Investment Income		11,694		11,375
TOTAL INCOMING RESOURCES		145,889		131,730
LESS RESOURCES USED				
Charity Donations	7,373		3,171	
Church Running Expenses	45,144		27,172	
Parish Share	78,111		80,418	
Church Administration	11,245		9,310	
Organ Refurbishment	19,245	161,118	-	120,071
NET INCOMING/(OUTGOING) RESOURCES		(15,229)		11,659
GAINS/(LOSSES) ON INVESTMENTS		(5,219)		28,809
NET MOVEMENT IN FUNDS		£(20,448)		£40,468
BALANCE SHEET AT 31ST DECEMBER 2018				
FIXED ASSETS				
Freehold Land and Buildings at cost		358,345		358,345
Investments with CCLA at market value		342,726		347,944
CURRENT ASSETS				
Short Term Deposits	159,272		167,122	
Cash at Bank	46,788		58,418	
Gift Aid Recoverable	18,580		19,549	
Other Debtors	5,400		3,900	
	230,040		248,989	
LESS CURRENT LIABILITIES				
Creditors and Accruals	7,171		3,900	
NET CURRENT ASSETS		222,869		245,089
NET ASSETS		£923,940		£951,378
FUNDS				
Unrestricted		625,366		639,940
Endowment		242,064		247,938
		867,430		887,878
RESERVES FOR FUTURE EXPENDITURE				
Church Hall Maintenance provision		66,500		63,500
		£933,930		£951,378

PARISH CHURCH OF EARLEY ST PETER, READING
Year ending 31st December 2018



INCOME

EXPENDITURE

